



13 – 15 June 2017

MEDIA REQUIREMENTS

All media registrations will only be processed upon receipt of the fully completed registration form and verification of the following credentials:

Media Accreditation

Due to a number of restrictions and limited space, preference will be given to traditional media and credible online news sources.

The following documents will be required to verify they are journalists:

Print journalists – newspaper, magazine, or scientific publications, newsletters

- Copies of three published articles in recognised media outlets with a by-line. No word documents will be accepted, only copies of the original published article. If these articles were published online, the complete URL may be sent, and,
- A letter from your editor, on an official letterhead of your organisation, stating that he/she supports your application and that you have been assigned to cover the conference, and,
- A copy of your press card. If you do not have a press card, the letter from your editor must state this clearly.

Broadcast journalists and videographers

- A letter from your editor, on an official letterhead of your organisation, stating that he/she supports your application and that you have been assigned to cover the conference, and,
- A copy of your press card. If you do not have a press card, the letter from your editor must state this clearly.

Internet journalists (Official News Websites)

- The complete URLs of three published articles with a by-line, and,
- A letter from your editor, on an official letterhead of your organisation, stating that he/she supports your application and that you have been assigned to cover the conference, and,
- A copy of your press card. If you do not have a press card, the letter from your editor must state this clearly.

Bloggers

This category will be marked on the quality and relevance of links provided. Being published on a blog does not automatically guarantee media accreditation.

- The complete URLs of three blog posts written in 2015/2016 articles with a by-line, and,
- A letter from your organisation, on an official letterhead of your organisation, stating that he/she supports your application and that you have been assigned to cover the conference, and,
- A copy of your press card. If you do not have a press card, the letter from your organisation must state this clearly.

NGOs

This category will be marked on the quality and relevance of articles provided.

- Copies of three specific articles that have been published by you for your organisation in 2015/2016, or the complete URLs of three related articles you have written that have been published by your organisation in 2015/2016, with your by-line, and,
- A letter for your organisation stating that they support your application and that you have been assigned to cover the conference for your newsletter or other publications /information websites, and,
- A copy of your press card. If you do not have a press card, the letter from your organisation must state this clearly.

General

There is no fee for media registration.

All submitted credentials will be thoroughly checked and verified by the Media Secretariat and additional credentials may be requested before accreditation is approved.

Each media outlet will be granted a maximum of two media registrations except where the media outlet is able to justify, in writing, why they require more than two registrations.

The number of media registrations for small newsletters (circulation of >15000) is limited to one person per organisation, unless additional media registrations are justified, in writing, to the Media Secretariat.

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